

**PLUM BOROUGH SCHOOL DISTRICT
900 ELICKER ROAD
PLUM, PA 15239**

**AGENDA
REGULAR VOTING MEETING**

**June 26, 2012
PLUM HIGH SCHOOL - AUDITORIUM
7:00 PM**

The mission of the Plum Borough School District, in partnership with students, parents and the community, is to achieve excellence in education by preparing all students to take their place in the diverse and changing world of the 21st century. The District will provide a safe and stimulating environment that will promote and support critical thinking and life-long learning.

TO: Plum Borough Board of School Directors
FROM: Dr. Timothy S. Glasspool, Superintendent
DATE: Tuesday, June 26, 2012

I. Call to Order/Pledge of Allegiance

II. Roll Call

III. Executive Session

The Board met in Executive Session on June 5th, June 19th and this evening, June 26th, 2012 to discuss matters of personnel, negotiations, and real estate.

IV. Approval of Minutes

Recommend approval of the following Meeting Minutes: May 29th Regular Board Meeting; June 5th Education Committee; June 5th Policy Committee; June 19th Facilities Committee; June 19th Finance Committee; and the June 19th Food Service and Nutrition Committee.

V. Student Features

A. Head Coach Mike Larko, Jr. – Boys' Volleyball

- 1. Zach Miller – First Team All-Section and Second Team All-WPIAL**
- 2. Eric Theiss – First Team All-Section and Third Team All-WPIAL**

B. Mr. Rick Berrott, TV Production Teacher, will introduce a Plum promotional video and two students who worked on the video.

- 1. Brendan Ley**
- 2. Eric Theiss**

VI. Citizens' Comments on Agenda Items

VII. Citizens' Comments on Non-Agenda Items

VIII. Agenda

A. Facilities Committee - Mr. Shane McMasters, Chair

1. Recommend approval of the following Use of Facilities application.

Organization	Date of Use	School/Area
1. PHS Girls Soccer Boosters	August 6 thru 10, 2012	Athletic Field

2. Recommend approval to award the 2012-13 Facial Tissue Bid to Christman Chemical in the amount of \$78.20, as presented.
3. Recommend approval to award the 2012-13 De-Icing Pellets Bid to Christman Chemical in the amount of \$10,020.00, as presented.
4. Recommend approval to reject all playground Bids and purchase a new Pivik playground via the COSTARS state contract.
5. Recommend approval to award the 2012-13 Track Resurfacing Bid to Track Surfaces Company, for Option 2 – Repour, in the amount of \$181,900.00, as presented.
6. Recommend approval to pay May and June 2012 construction invoices for the new Pivik Elementary School and the softball field, as presented.
7. Recommend approval to pay Nello Change Orders No. 19, 20, 21, 22 and 23, as presented.
8. Recommend approval to advertise for bids for a porous paving stone parking lot at Plum High School.
9. Recommend approval to accept the material and installation donation from JMK Concrete, owner Mr. Joe Knapp and Wall King, owner Mr. Bill Fenk, for the Griffith Family Memorial at Center Elementary School.
10. The Facilities Committee met on June 19, 2012. Mr. McMasters will make this report. The next meeting is scheduled for July 17, 2012 at 6:00 p.m. in the Board Room.

B. Personnel Committee - Mr. Sal Colella, Chair

1. Recommend approval to accept the retirement of Mrs. Carol Dugan, Bus Aide, effective August 3, 2012.
2. Recommend approval to accept the resignation of Ms. Cindy Kacin, Food Service Worker at Oblock Junior High School, retroactive to May 24, 2012.
3. Recommend approval to accept the resignation of Ms. Margarita Wachholder, Floating Staff Nurse, retroactive to June 1, 2012.
4. Recommend approval to hire Mr. Skylar Hill, part-time (11 week period) Technology Technician, retroactive June 11, 2012, at a rate of \$7.25 per hour, for a total not to exceed \$3,100.00.
5. Recommend approval to hire Ms. Kathleen Kearney, Homebound Instructor, at \$27.00 per hour, for up to 10 hours a week.
6. Recommend approval to hire Mr. Bradley Baumiller, Homebound Instructor, at \$27.00 per hour, for up to 5 hours a week.
7. Recommend approval to hire the candidates for the 2012 Extended School Year Program, beginning July 9, 2012 through August 2, 2012. Please refer to **Attachment #1**.
8. Recommend approval to hire the candidates for the 2012-13 Special Service Activities Program. Please refer to **Attachment #2**.
9. Recommend approval to hire the candidates to serve as Department Chairpersons for the 2012-13 school year. Please refer to **Attachment #3**

- 10.** Recommend approval of the following teachers for Professional Contracts. These teachers have successfully completed three years of service with the District.

Mr. Philip Beatty	Ms. Jenna Romanelli
Ms. Kelly Bechtold	Ms. Courtney Mendenhall
Mr. Jason Birch	Mr. James Nesbit
Ms. Matilyn Bonura	Ms. Dayna Savko
Ms. Brianne Brown	Ms. Jodi Schorr
Ms. Gina Dankmyer	Mr. Stephen Stremple
Ms. Tiffany Knouff	Ms. Carissa Whitney
Ms. Lindsay Kostorick	Ms. Kelly Wickersty

- 11.** Approve an unpaid leave for Mrs. Jeanne Walker, Staff Nurse at Adlai Stevenson Elementary and Oblock Junior High Schools, retroactive to May 29, 2012 and June 1, 2012.
- 12.** Approve unpaid leave for Mr. Nathan Clark, Custodian at Adlai Stevenson Elementary School, for June 29, 2012.
- 13.** Recommend approval of the following leave in accordance with the Family Medical Leave Act (FMLA):
- a. An unpaid, intermittent leave for Mrs. Carol Watterson, Administrative Assistant at Regency Park Elementary School, effective July 2, 2012.
- 14.** Recommend approval to create the following two positions:
- a. Director of Special Education and Pupil Services
 - b. Principal of Regency Park Elementary School

15. Recommend approval to appoint Ms. Kathleen Shirey as Director of Special Education and Pupil Services effective at her current salary pursuant to the Act 93 compensation plan, effective July 1, 2012.
16. Eliminate the combined position of Supervisor of Special Education/Regency Park Principal, effective July 1, 2012.
17. Recommend approval to change health care option plan to select PPO or HMO/Keystone, effective July 1, 2012, for Administrators who do not participate in the Act 93 plan.

C. Education Committee - Mr. Joe Tommarello, Chair

1. Recommend approval of the Oblock Junior High School revised Course of Studies, as presented.
2. Recommend approval of the Plum High School revised Course of Studies, as presented.
3. Recommend approval of the Adelphoi Education Agreement for the 2012-13 school year, as presented.
4. Recommend approval to amend the February 28, 2012 Board Motion to accept the 2012-13 School Calendar to reflect the proposed changes, as attached.
5. Recommend accepting a donation of Smart Boards and iPads for the students at Holiday Park Elementary School from the Holiday Park PTA.
6. The Education Committee met on June 5, 2012. Mr. Tommarello will make this report. The next meeting is scheduled for Tuesday, July 10, 2012, at 6:00 PM in the Board Room.

D. Finance Committee - Mr. Kevin Dowdell, Chair

1. Recommend approval of the Treasurer's Report and bill payments for May 2012, as presented.

2. Delinquent Real Estate Taxes and Fees collected by Andrews and Price for May 2012.

Current Real Estate Taxes	\$93,420.53
Prior Year Delinquent Taxes	31,975.83
Per Capita Taxes	770.00
Miscellaneous Fees Recovered	<u>588.66</u>
Total Amount Collected	\$126,755.02

- 3.** Recommend approval to accept the June Budget Transfers, as presented.
- 4.** Recommend approval of the following year-end Business Office functions:
- a. Facsimile signatures for signing of General Fund, GOB Funds (2), Payroll Fund, Student Activities Fund and Athletic Fund checks
 - b. Authorize the Director of Business Affairs to invest District funds
 - c. Authorize payment of utility and other discounted invoices prior to the regularly scheduled monthly public Board meeting
- 5.** Recommend approval of the Microsoft Server Product Purchasing Group Participation Agreement for the 2012-13 school year at a cost of \$34,489.22, as presented.
- 6.** Recommend approval of the following tax resolutions, with no increases, necessary to support the General Fund Budget:
- a. Current Real Estate Taxes at 22.2 mils
 - b. Per Capita Tax (Act 511 and School Code) at \$10.00
 - c. Earned Income Tax at 1% (Shared equally with the Borough of Plum)
 - d. Deed Transfer Tax at 1% (Shared equally with the Borough of Plum)
 - e. Local Services Tax (LST) at \$5.00.

7. Recommend authorizing Central Administration and the District's Independent Auditors to make any necessary year-end budgetary transfers after June 30, 2012 for the 2011-12 school year.
8. Recommend accepting the insurance package from the Gleason Agency for the 2012-13 school year at a quote of \$322,739, as presented.
9. Recommend approval of Addendum No. 2012-01 to the Wide Area Network License Agreement between Sunesys, LLC and the Plum Borough School District for the new Pivik Elementary School, as presented.
10. Recommend accepting a proposal from Sycamore International Inc. to purchase obsolete and unusable computer equipment, as presented.
11. Recommend adopting the Resolution for Installment Payments for Real Estate Taxes for small business owners, as presented.
12. Recommend approval to accept the 2012-13 Final General Fund Budget with anticipated Revenue of \$54,453,457 and anticipated Expenditures of \$56,070,222 with the difference of \$1,616,765 contributed from the District's fund balance with no increase in millage rate.
13. Recommend approval to continue the Kelly Services Agreement subject to the termination rights contained therein.
14. Recommend adopting the Resolution Creating a Post War Project Capital Reserve Fund for \$2,500,000.00.
15. The Finance Committee met on June 19, 2012. Mr. Dowdell will make this report. The next meeting is scheduled for Tuesday, July 17, 2012, immediately following the Facilities Committee Meeting.

E. Policy Committee - Mr. Rich Zucco, Chair

1. Recommend approval to accept Policy No. 008 – Organizational Chart, as presented.

2. The Policy Committee met on June 5, 2012. Mr. Zucco will make this report. The next meeting is scheduled for Tuesday, July 10, 2012, following the Education Committee Meeting in the Board Room.

F. Transportation Committee - Mr. Tom McGough, Chair

1. The Transportation Committee did not meet this month.

G. Athletic Committee - Mr. John St. Leger, Chair

1. Recommend approval to hire the 2012-13 Fall and Winter Coaches. Please refer to **Attachment #4**.
2. Recommend approval to accept the following 2012-13 Fall and Winter Volunteer Coaches for the positions listed.

Volunteer Position	Name
Senior High Cross Country Assistant Coach	Russell Maxwell
Senior High Girls Soccer Coach	Dennis Casarcia
Senior High Assistant Varsity Cheerleading Coaches	Jessica Boynton Jenna Rommanelli
Junior High Assistant Cheerleading Coach	Aubrie McFeeley
Senior High Head Bowling Coach	Cliff Kirchartz

3. The Athletic Committee did not meet this month.

H. Food Service and Nutrition Committee - Mrs. Loretta White, Chair

1. Recommend approval to accept the 2012-13 Food Service and Nutrition Budget, as presented.

2. Recommend approval of the following 2012-13 lunch and breakfast prices:
 - a. Breakfast: Elementary - \$1.00
Secondary - \$1.00
Adult – \$1.00
Reduced - \$.30
 - b. Lunch: Elementary – \$2.15
Secondary – \$2.50
Adult – \$3.50
Reduced - \$.40
 3. Recommend approval of the following suppliers for the 2012-13 school year:
 - a. Turner Dairy Farms of Penn Hills for dairy products
 - b. Pittsburgh’s Best Ice Cream of Oakmont for ice cream
 4. Recommend approval to sell, as is, the used Plum High School Fryer to Logans Ferry VFD in the amount of \$1,200.
 5. Recommend approval to purchase at State Bid Pricing for Plum High School the Cleveland CombiOven for \$42,281.25, as presented.
 6. The Food Service and Nutrition Committee met on June 19, 2012. Mrs. White will make this report.
- I. Intergovernmental Committee - Mr. John St. Leger, Chair**
1. The Intergovernmental Committee did not meet this month.
- J. Forbes Road Career and Technology Center - Mr. John St. Leger, Representative**
1. Mr. St. Leger will make this report.

K. Eastern Area Schools - Mrs. Loretta White, Representative

1. Mrs. White will make this report.

L. Legislative Policy Council - Mr. Sal Colella, Representative

1. Mr. Colella will make this report.

M. Allegheny Intermediate Unit #3 - Mr. Tom McGough, Board Member

1. Mr. McGough will make this report.

N. President's Report - Mr. Andrew Drake

1. Mr. Drake will make this report.

O. Superintendent's Report - Dr. Timothy S. Glasspool

1. Recommend approval to accept the Superintendent's Report, as submitted.

IX. Announcements

A. Congratulations to the following teachers whose applications were selected for the Innovative Technology Pilot Program:

Plum High School: Dr. David Muchoney – Apple iPads; Mr. Joe Ruggieri – Promethean Board Response System

Oblock Junior High School: Ms. Karen Mienke – Apple iPads; Mr. Jason Steele – 3D Printer

Adlai Stevenson Elementary School: Mr. Brian Bechtold – Color Image Scanner; Ms. Jenielle Doty – Apple iPads; Ms. Ann Kalik & Ms. Pam Leonard – Apple iPads; Ms. Kelly McIntyre – Dukane Airslate; Ms. Tiffany Nazak – SMART Table; Ms Janet Zegar – Music Recording Equipment

Center Elementary School: Ms. Jennifer Belak – Apple iPads; Ms. Mary Ann Cummings – Apple iPads; Ms. Lindsay Kostorick – Apple iPads

Holiday Park Elementary School: Ms. Emily Sasso – Flip Video Cameras; Ms. Kelly Wickersty – Apple iPads; Ms. Cathy Wilkie – LeapPad Explorers

Pivik Elementary School: Ms. Lindsay Lamm – SMART Responders; Ms. Tiffany Seese – SMART Responders

Regency Park Elementary School: Ms. Kelly Bechtold – Apple iPads

- B. The regular July Board Meeting is scheduled for Tuesday, July 31, 2012 at 7:00 p.m. in the Plum High School Auditorium.

X. Adjournment

- A. Motion to Adjourn

